

In the Loop

A Summary of the September 20th English Commission Meeting

Committee and Other Reports

1. Mission and Evangelism

a. Food Pantry

- 1) With the recent decline in the number of pantry volunteers, there is a question of whether it is time to return to the pre-pandemic mode of food distribution that requires fewer volunteers to staff the activity and increases the involvement of clients in selecting their produce for the day.
- 2) The announcement of Rev. Kaan’s retirement is anticipated to have a significant impact in areas such as budget and planning, and staffing.

b. Peace and Global Witness Offering – Sunday, October 2, 2022

A gift to the Peace & Global Witness Offering enables the church to promote the Peace of Christ by addressing systems of conflict and injustice across the world. Individual congregations are encouraged to utilize up to 25% of this Offering to connect with the global witness of Christ's peace. Mid councils retain an additional 25% for ministries of peace and reconciliation. The remaining 50% is used by the Presbyterian Mission Agency to advocate for peace and justice in cultures of violence, including our own, through collaborative projects of education and Christian witness.

2. Resource

a. Both/And Worship

Volunteer Opportunity: A volunteer is needed who will be trained as an audio technician to provide support during worship.

- ##### b. Notice of Filming and Photography –
- We reviewed an advance copy of a policy that will be presented to Building & Finance prior to approval by the PCC Session. Previously Stuart Go had worked diligently to develop and implement the Photo and Video Release Form for the EWC. During our discussion, we were sensitized to matters of privacy and personal choice, and the unintended consequence of filming all attendees, regardless of personal preference, while live streaming the passing of the peace.

Action: The practice of broadcasting the passing of the peace will be suspended to protect the privacy of those at worship who do not grant the PCC permission to use their likeness in video recordings.

- ##### c. Toilet Valve Shut Off –
- Due to recent incidents of water waste caused by faulty toilet flush valves, plumbing instructions to stop toilet leaks will be presented to Building & Finance for approval and distribution.

3. Worship & Nurture

- ##### a. Matthew 25 –
- After the decision was made by the Commission to identify as a Matthew 25 community, the chairpersons of M&E and W&N (Ed Chin, Dave Miller) have met periodically with Pastor Don to collaborate on joint projects and work on themes such as Dismantling Structural Racism and the observance of Martin Luther King, Jr. Day.

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- b. Extended Time with Guest Preachers – Interest was expressed in having guest preachers attend teatime. The additional time will allow for extended conversations with the visiting preacher, both formally and informally.
- c. Attendance in August – Total (In Person)
 - 1) 08/07/22 77 (38)
 - 2) 08/14 70 (48)
 - 3) 08/21 (53) @ Golden Gate Park
 - 4) 08/28 73 (24)

4. Nominating

The announcement of a full slate of church officer and committee member nominees was received as good news and perceived as a positive indicator of the community’s support for our ministry. The Commission expressed surprise and delight that the Nominating committee completed the task of filling 11 vacancies as quickly as they did, in less than five weeks of work.

Nominees for Deacon	Class	Notes
Pat Chan	2024	2-year term, 1 st year
Shar Hall	2023	1-year term, 2nd consecutive year
Jackie Jew	2023	1-year term, 5 th consecutive year
Nominees for Elder	Class	Notes
Ed Chin	2025	
Heidi Wong	2025	
Dave Chan	2023	1-year term, 1 st year
Nominees for Personnel Committee	Class	Notes
Mark Fong	2025	
Nancy Chee	2024	
Terry Leong*	2023	*Previously elected to a 3-year term
Nominees for Nominating Committee	Class	Notes
Diane Go	2023	1-year term, 1 st year
Susie Wong	2023	1-year term, 1 st year
Jerrick Woo	2023	3 rd consecutive 1-year term

5. Treasurer’s Report – Report on file

- a. Income to Expense Report for August 2022

	August 2022	Year to Date
Total Receipts (A)	\$13,7 43.05	\$151,999.31
Total Expenses (B)	\$20,509.58	\$137,138.57
Surplus/Deficit = (A-B)	-\$6,766.53	\$14,860.74

- b. Budget Notes

August Deficit – At first glance, the deficit reported for the month may be cause for concern; however, most of the deficit is attributed to the cash flow of the SRO Back-to-School Supplies project: 1) Donations were

collected in July and carried over into August when the funds were spent.
2) M&E decided to increase the value of gift cards to 201 SRO children from \$20.00 in 2021 to \$25.00 this year.

Old Business

Session Debriefing

- a. The trilingual service scheduled for World Communion Sunday was canceled. Instead, a decision was made to hold a trilingual service with Communion on November 6 at 10:00 a.m., the day of the Congregational Meeting, and will include an acknowledgment of Rev Kaan’s years of service.
- b. Health and Safety – No changes were made to the current Covid-19 PCC building use policy and health and safety practices.
- c. Safe Church Policy - The Session needs to review the Presbytery guidelines for the *Safety and Wellbeing of All*. Since we are one church, we need to have one set of guidelines that all staff and volunteers must follow. PCC will be forming a team with a representative from each worshipping community who will be responsible for writing the new guidelines.

New Business

1. Mission Study Team
 - a. After 29 months of continuous work, the MST presented their first draft of the Mission Study to the English Commission in June 2022. The Mission Study was approved unanimously by the Commission on July 19, 2022. After reaching this milestone in the interim period, the English Worshipping Community assembled on August 7th for a Q&A session about the Mission Statement and Envisioning Goals, an event that was attended by 60, many of whom returned to the church in person for the very first time since March 2020. On August 16th, the Commission voted unanimously to submit the Mission Study Report to the Presbytery’s Committee on Ministry (COM) for a final review. The COM was impressed by the thoroughness of the study and approved the Mission Study on September 1.
 - b. **Action:** MSP to dissolve the Mission Study Team with gratitude.
2. The Retirement of Rev. Kaan
 - a. As of January 1, 2023, PCC will not have any installed pastors on staff.
 - b. A wide range of concerns were expressed, and questions asked about the ramifications of Rev. Kaan’s retirement, especially on the Food Pantry.
 - c. **To Do:** How will the EWC participate in the acknowledgement and celebration of Rev. Kaan’s ministry and retirement? Pastor Don is seeking volunteers to help.
3. EWC Pastoral Staffing
Action: By unanimous consent, the Commission voted to invite a representative from the Committee on Ministry or Presbytery to the October 18th meeting for a consultation on pastoral staffing.
4. Safety Monitors on Sundays
 - a. Health and Safety – At the September meeting of the Session, no changes were made to the current Covid-19 building use policy and health and safety practices.
 - b. **To Do:** The task of safety monitor coordination and staffing was referred to the Resource committee for planning and implementation.
5. Calendar Change

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Action: San Francisco Presbytery will be meeting on November 15, the third Tuesday of the month which conflicts with our monthly meeting. The Commission meeting will be moved from November 15th to the 8th.

Calendar Dates

October 2	<i>World Communion Sunday</i>
October 2	<i>Peace and Global Witness Offering</i>
October 4	M&E and W&N Committees
October 9	<i>Stewardship Sunday</i> – Guest Preacher: Maggie Harmon, Presbyterian Foundation
October 9	Resource Committee
October 10	Indigenous People’s Day Observance (Floating Holiday for Pastor Don)
October 18	English Commission
October 23	Board of Deacons
October 30	Annual English Worshiping Community Meeting
November 1	M&E and W&N Committees
November 6	<i>PCC Trilingual Communion Service at 10:00 a.m.</i>
November 6	PCC Annual Congregational Meeting
November 8	English Commission
November 11	Veteran’s Day Holiday Observance
November 13	<i>Hunger and Homelessness Sunday</i> – Guest Preacher: TBA
November 13	PCC Session
November 13	Resource Committee
November 15	San Francisco Presbytery
November 24	Thanksgiving Holiday Observance
November 25	Holiday Observance
November 27	<i>First Sunday of Advent</i>
November 27	Board of Deacons
November 27	Pastor Don – On vacation through December 3