

In the Loop
A Summary of the English Commission Meeting of July 2022

Rev. Don Hammond opened the meeting with a devotional reading from the book of Romans 14:1-12 entitled Do Not Judge Another.

Approval of the Minutes – The minutes of the June 2022 Commission meeting were approved by unanimous consent as amended.

Amended	May 2022	Year to Date
Total Receipts (A)	\$12,886.99	\$105,066.84
Total Expenses (B)	\$17,655.69	\$87,356.81
Surplus/Deficit = (A-B)	(\$4,768.70)	\$17,710.03

Committee and Other Reports

1. Mission and Evangelism
 - a. School Supplies for SRO Families – Students will receive a PCC tote bag containing a gift card valued at \$20-25 dollars, a spiral notebook, and a bilingual leaflet from the church. Supplies packaging is planned for July 31 after worship followed by distribution to students on August 13.
 - b. Food Pantry – As of July 2nd, there are 43 people on the waiting list. After a period of adjusting to the sudden influx of new clients, Susie Wong informed the San Francisco/Marin Food Bank that PCC is ready to accept 10 more people from the waiting list.
 - c. Non-Violence Training – Clinton Huey will be attending a two-day training in July sponsored by Tsuru for Solidarity.
2. Resource
 - a. Minute for Stewardship Schedule (Subject to Change)
 - 1) 10/02/22 Nominating
 - 2) 10/09/22 Deacons
 - 3) 10/16/22 Personnel
 - 4) 10/23/22 Maggie Harmon, Presbyterian Foundation
 - 5) 10/30/22 Worship & Nurture
 - 6) 11/06/22 Mission & Evangelism
 - 7) 11/13/22 Resources
 - 8) 11/20/22 EWC Treasurer
 - 9) 11/27/22 Pastor Don
 - b. Facilities
 - 1) A toilet leak was discovered in the Fellowship Hall restroom. The problem was resolved after the flush valve was repaired by Dave Chan.
 - 2) Livestreaming on Father’s Day was disrupted by an unscheduled software update that caused the audio and video to fall out-of-synch.
 - 3) Cameron House’s summer program and usage of the building will conclude on July 22nd.
3. Worship & Nurture
 - a. Save the Date - Worship will be held in Golden Gate Park on August 21.

Action: The commission agreed by unanimous consent to offer communion at the August 21st service.

- b. Enhancing the Worship Experience – Dave Chan has installed new microphones in the sanctuary that are focused on those who worship in person so that the responsive readings and singing by the community will be heard over the stream. There was disappointment expressed about in-person attendance that reflects a slow transition back to worshipping in the sanctuary.
- c. Nurture - A study retreat for adults is planned for Saturday, September 3rd.
- 4. Deacons+
 - a. The Board of Deacons recruited additional helpers to form Deacons+ in response to the pandemic and the sudden closure of the church building in March 2020. There was an urgent need to maintain communications and connections with our socially distanced community.
 - b. Members of Deacons+ included Carole Chinn-Morales, Dayton Leong, Diane Go, Eddie Kam, Irene Ng, Jackie Jew, Jeanine Lim, JoJo Woo, Marie Chin, Mary Wong Leong, Norma Fong Chan, Pam Jang, Pat Chan, Rene Fong, Richard Jann, Ruth Wu, Shar Hall, Terry Chan and Wayne Eng.
 - c. After two years of service and the reopening of the church for in-person worship and fellowship, it was time to phase out Deacons+ with the understanding that they may be called upon again if the need should arise.
 - d. Deacons+ was dismissed with gratitude for their acts of compassion and service.
- 5. Pastor’s Report
 - a. Read about Pastor Don’s experiences as a commissioner to General Assembly in the August edition of Good News for the Pews.
 - b. A short vacation is planned for August 8 – 14. Rev. Norman Fong will be preaching on the 14th.
- 6. Treasurer’s Report
 - a. Cash Fund Analysis Report – Regarding the budget line item entitled SRO Ministry (Line 981), there was a surplus of \$743.00 from 2021 that carried over to this year.
 - b. May – June Turnover of the Pastor’s Contract Year - Adjustments were made to salary and manse expenses due to the end of the previous contract year on May 31, 2022, and the start of a new contract on June 1, 2022. Additional modifications were made at Pastor Don’s discretion to his tax withholding and retirement contributions.
 - c. Income to Expense Report for June 2022 –

	June 2022	Year to Date
Total Receipts (A)	\$13,986.84	\$119,053.68
Total Expenses (B)	\$16,068.96	\$103,425.77
Surplus/Deficit = (A-B)	(\$2,082.12)	\$15,627.91

Old Business

Mission Study

- a. **Action:** MSP (by a vote of 9-0) to approve the July 2022 Mission Study Report of the English Worshiping Community of the Presbyterian Church in Chinatown. It is understood that the report may still undergo final edits subject to Commission approval; however, the main sections of the report – Executive Summary, Mission Statement and Envisioning Goals – were approved.

“Empowered by God’s Love Through Christ, We Welcome, Celebrate, and Serve our Community”

- b. **To Do:** Pastor Don will ask the Cantonese Worshiping Community to exchange teatime locations on August 7th to allow the English Commission and Mission Study Team to host an extended teatime in the Fellowship Hall and showcase the mission study report.

New Business

Email Click Analysis – Tabled, to be rescheduled

Calendar Dates

July 31	School Supplies for SRO Families
August 2	M&E and W&N Committees
August 7	Special Teatime Showcasing the Executive Summary, Mission Statement and Envisioning Goals of the Mission Study Report
August 8	Pastor Don – On vacation through August 14
August 9	Presbytery of San Francisco
August 14	Guest Preacher – Norman Fong
August 14	Resource Committee
August 15	School of Discipleship Resumes
August 16	English Commission
August 21	Worship and Communion Service in Golden Gate Park
August 28	Board of Deacons
September 3	Adult Study
September 5	Labor Day Holiday Observance
September 6	M&E and W&N Committees
September 11	PCC Session
September 11	Resource Committee
September 20	English Commission
September 25	Gifts of New Immigrants Sunday
September 25	Board of Deacons