

*"I am about to do a new thing; now it springs forth, do you not perceive it?
I will make a way in the wilderness and rivers in the desert."*

In the Loop
A Summary of the English Commission Meeting of January 2024

Committee and Other Reports

1. Mission and Evangelism
January 28 – A presentation on the Living Waters Mission Project will be made during teatime.
2. Resource
 - a. Coordination of Communion Servers – The committee thanks Terry Leong for taking on this important responsibility for many years and will be seeking a replacement.
 - b. AT&T Fiber Contract – Thanks to Elder Jeremy Lue, PCC has a new contract with AT&T that offers more features and major cost savings.
 - c. March 16 – PCC will be hosting a vision clinic organized by the Lion's Club.
 - d. Elder Annie Wong acknowledged the generosity of Chunmei Lei, owner of Jumbo Trading Company at 870 Jackson Street, the small business owner who supplied the oyster sauce to the Food Pantry at a substantial discount to the church.
3. Worship & Nurture
 - a. Nancy Chee and Diane Go have agreed to co-chair the committee for 2024.
 - b. Planning for the Lenten season has begun.
 - c. Preliminary discussions have been held about scheduling a retreat in 2024 during the Memorial Day or Labor Day weekend.
4. Personnel
To Do: The committee will be scheduling their first quarterly check-in with Designated Pastor Don in March/April.
5. Treasurer's Report
 - a. Budget Notes
 - 1) The fiscal year ended with a surplus of \$13,000.
 - 2) Peace Offering - \$2,037.00 has been donated of which 25% will be retained for local ministry.
 - 3) Joy Offering – We have received \$1,705.00 to date.
 - b. Income to Expense Report for December and Year-to-Date 2023

	December 2023	2023 Fiscal Year
Total Receipts (A)	\$31,925.93	\$231,646.94
Total Expenses (B)	\$20,188.65	\$218,537.48
Surplus = (A-B)	\$11,737.28	\$13,109.46

New Business

1. The commission met in executive session with Rev. Janet Bower, Parish Associate of Burlingame Presbyterian Church, and member of the Committee on Ministry and Commissioned Ruling Elder (CRE) working group.

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2. Installation Service and Reception on February 3
 - a. **To Do:** As a precaution, move all air scrubbers in the building (6) to the sanctuary for worship and to the fellowship hall for the reception. There are 4 scrubbers located in the sanctuary and 2 in the fellowship hall. We expect a crowded sanctuary and fellowship hall with over 100 persons attending and with two weeks to go before the RSVP deadline.
 - b. Masking – Current PCC policy recommends building users to mask. The Evite reads *Masking recommended but not required*. Current Covid concentrations in local wastewater are recording at levels higher than ever.

Calendar Dates

February 3	<i>Installation of the Designated Pastor</i>
February 4	<i>Communion/Sabbath Sunday</i>
February 6	M&E and W&N Committees
February 10	<i>Lunar New Year</i>
February 11	Resource Committee
February 13	Presbytery of San Francisco
February 14	<i>Ash Wednesday</i>
February 18	<i>First Sunday of Lent</i>
February 19	<i>President's Day Observance</i>
February 20	English Commission
February 25	<i>Second Sunday of Lent</i>
February 25	Board of Deacons
March 3	<i>Third Sunday of Lent</i>
March 3	<i>Communion/Sabbath Sunday</i>
March 3	Commission Retreat
March 5	M&E and W&N Committees
March 10	<i>Fourth Sunday of Lent</i>
March 10	<i>Daylight Saving Time</i>
March 10	Resource Committee
March 10	PCC Session
March 17	<i>Fifth Sunday of Lent</i>
March 19	English Commission
March 24	<i>Sixth Sunday of Lent</i>
March 24	Board of Deacons
March 31	<i>Palm Sunday</i>
March 31	Consistory of Deacons and Elders Meeting