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## **In the Loop**

### **A Summary of the English Commission Meeting of June 20, 2023**

Present: Dave Chan, Ed Chin, Mildred Hall, Rev. Don Hammond, Carl Jew, David Miller, Winchell Quock, Dave Soohoo, Annie Wong, Heidi Wong

Guests: Laurene Chan, Irving Leung, Jeanine Lim, Rev. Janet Bower

#### **Committee and Other Reports**

1. San Francisco Presbytery
  - A special meeting was held to elect Leticia Williams as Stated Clerk. Leticia is a ruling elder of the First Presbyterian Church of Hayward.
2. Mission and Evangelism
  - a. Single Room Occupancy (SRO) Hotels - In preparation for the SRO school supplies project, we learned that the number of children aged 6-13 living in Chinatown SROs has declined dramatically from 201 a year ago to 145.
  - b. Interfaith Movement for Human Integrity (IM4HI) Accompaniment Program – The planning team (Carole Chinn-Morales, Clinton Huey, Susie Wong) is organizing a training session offered by IM4HI. The mission of the Nueva Esperanza Accompaniment Team (NEAT) program is *to train San Francisco Bay Area congregations to form a team to walk alongside recently arrived immigrants for six months. The teams support the immigrants' self-sufficiency by introducing them to local resources. By working toward families' goals together, we create sanctuary, safety, and friendship in the community.*
  - c. Food Pantry – 292 clients are enrolled with 17 waitlisted.
3. Resource
  - Winchell Quock reported on the May 2023 meeting of the PCC Building & Finance committee.
    - 1) The Municipal Transportation Authority has said that in September, they will repair our building for damage caused during construction of the subway station next door.
    - 2) The white zone in front of the church has been expanded and our sign saying parking is restricted Saturday and Sunday mornings has been removed. Presumably, this means parking is restricted to drop off 7 days a week.
    - 3) There are plans to install new signage near the Chinatown subway station listing Sunday worship times for each language community.
4. Worship & Nurture
  - a. EWC Retreat - Things are shaping up for the Labor Day retreat, September 1-2, at Mercy Center in Burlingame. Rev. Dr. Leslie Veen will be leading our time building a study around Exodus 35. The theme of the retreat is *Building a tabernacle in the shifting sands of our present*. The planning team is hard at work creating our first retreat since the pandemic. Contact Mildred Hall if you are interested in attending and haven't already said "yes".

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- b. School of Discipleship and Wednesday Night Fellowship are studying *Why Presbyterians are Like That*. Download a copy of the study guide at <https://www.pccsf.org/adulted>.
- c. Attendance during May
  - 1) 5/7 – 66
  - 2) 5/14 – 53 total, 28 in person
  - 3) 5/21 – 56 total, 18 in person
  - 4) 5/28 – 78 total, 30 in person
- 5. PCC/CH Partnership

Five members of PCC accepted an invitation to attend Tea with Mike Lee on June 12<sup>th</sup> for a conversation between Cameron House leadership and donors. Members of the Commission and English Worshiping Community are encouraged to attend future sessions of Tea with Mike.
- 6. Deacons
  - a. The resignation of Max Hum was accepted, with gratitude. Max will be leaving to attend medical school in Texas in late July.
  - b. The Deacons will be hosting an EWC Potluck on Saturday, July 29. More information will follow.
  - c. Plans are underway to invite a chaplain from Stanford Hospital to provide training for the Deacons.
- 7. Pastor's Report – Last year, Pastor Don accepted an invitation to join the leadership team of the Art of Transitional Ministry program of the PC(USA), western region. With the Commission's support and approval, he will be away July 14 – 21 to teach at a conference that equips leaders to navigate pathways of change for the church in the 21<sup>st</sup> century.
- 8. Treasurer's Report
  - a. Budget Notes

Income continues to lag expense through five months of the fiscal year.
  - b. Income to Expense Report for May and Year-to-Date 2023

	May 2023	Year to Date
Total Receipts (A)	\$11,397.72	\$71,875.95
Total Expenses (B)	\$17,809.46	\$91,855.00
<b>Surplus/Deficit = (A-B)</b>	<b>-\$6,411.74</b>	<b>-\$19,979.05</b>

**New Business**

- 1. Cameron House Fund Your Vision Project
  - a. Cameron House staff reported on the Fund Your Vision project that was funded by the Presbytery of San Francisco in 2021 and endorsed by the Commission.
  - b. Irving Leung, the Out-of-School-Time Programs Director, introduced himself and described his approach to working with English language learners. He shared some observations of his first months working with the Cameron House community of children, families, and staff.

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- c. Laurene Chan provided an overview of the project design, complicating factors such as staff turnover and building closure during the pandemic, and project modifications that were recently implemented.
- d. The Commission offered feedback on topics such as whether there is a Christian Education program component and grants accountability measures by the Presbytery and grant recipients.
2. Designated Pastor Nominating Committee
  - a. Rev. Janet Bower served as moderator for this portion of the meeting that was held in closed session. Pastor Don was excused.
  - b. Heidi Wong and Jeanine Lim provided an overview of the committee's workflow (see diagram on page 4) and an in-depth review of the Ministry Discernment Profile (MDP, formerly known as the MIF, Ministry Information Form).
  - c. **Action:** MSP to approve the Ministry Discernment Profile and forward the MDP to the Committee on Ministry for final approval.
  - d. Rev. Bower closed this segment of the meeting by commending the DPNC (Jeanine Lim – Co-Chair, Heidi Wong – Co-Chair, Nancy Chee, Amy Feng, Clinton Huey, Whitney Tom, Eleanor Wong) for their stellar work.
3. Cantonese Worshiping Community - It was announced that Annie Wong has agreed to serve on the PNC.

## Calendar Dates

July 9	Resource Committee
July 10	Pastor Don on vacation through July 13 and July 22-24
July 11	M&E Committee
July 14	Pastor Don on study leave through July 21
July 16	Preacher: Rev. Harry Chuck
July 18	<del>English Commission</del> (Meeting canceled)
July 18	Nominating Committee
July 20	<i>Pastor Don's Birthday</i>
July 23	Preacher: Rev. Norman Fong, Parish Associate
July 23	Board of Deacons
July 29	EWC Potluck
July 30	English Consistory
August 1	M&E and W&N Committees
August 6	<i>Communion &amp; Sabbath Sunday</i>
August 13	Pulpit Exchange with Old First Presbyterian Church
August 13	Resource Committee
August 15	English Commission
August 27	Board of Deacons

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Attachment: New Business Item 2.c. – Designated Pastor Nominating Committee recommends approval of the Ministry Discernment Profile (MDP) formerly known as the Ministry Information Form (MIF).

