

**In the Loop**  
**A Summary of the May 17, 2022, English Commission Meeting**

Rev. InHo Kim, Presbytery of San Francisco Partner for Congregational Vitality and Clergy Support, attended the meeting as the guest moderator for the personnel segment of the agenda.

**Committee and Other Reports**

1. San Francisco Presbytery (Reported by Diane Go)
  - a. Rev. Greg Chan presented a video presentation on behalf of the Partnership Working Group focusing on structural poverty. The presbytery has awarded 81 grants for a total of \$50,000 to support church food pantries during the pandemic.
  - b. The Committee on Ministry’s motions were approved including a call to Rev. Calvin Sodestrom for two years as Designated Pastor of Park Boulevard Presbyterian Church, Oakland, and Rev. Szuzhing Mao to Calvary Presbyterian Church, Berkeley for four years.
  - c. A special announcement was made regarding the formation of their session at the Bethel Community Presbyterian Church and dissolution of the Bethel Administrative Commission. The congregation has grown remarkably since the establishment of an administrative commission in May 2019 and has experienced revitalization with support from First Presbyterian Church of Hayward.
  - d. Marda Quon Stothers was approved as Executive Partner for Mission and Church Assets.
  - e. Naomi Chun and Jennifer Sacramento-Streett will be leaving their positions with the presbytery.
2. Mission and Evangelism
  - a. Food Pantry – On April 30<sup>th</sup>, the pantry served a record 205 clients on a single day. The annual program audit is scheduled for May 21.
  - b. Interfaith Movement for Human Integrity (IM4HI) – On May 28<sup>th</sup>, Carole Chinn Morales, Clinton Huey, and Cindy Joe will be attending prayer vigils at immigration detention centers in San Quentin and Marysville where detainees are incarcerated waiting for hearings that determine their future. The vigils remind the incarcerated that they are not forgotten and that there are still people who support them, as they go through a long, difficult, and disheartening process that often separates immigrant families for long periods of time.
3. Resource  
Membership – We remember Linda Choy Young who died from cancer last Sunday. Prayers for her husband Victor and three children, Michele, Matthew, and Martin. Linda was a long-time member of PCC and was a respected member of the On Lok social work team.
4. Worship & Nurture
  - a. Liaisons to Fellowship Groups – Each committee member is assigned to fellowship groups to stay current with their activities and concerns. There were three recent cases when a person from our community recommended a topic of discussion for W&N. For instance, the Tea-Time fellowship raised the theme of death and dying for future study including topics such as end-of-life decision making, how to talk about this with loved ones, and theological understandings of death.

- b. Feedback Loop – Committee members will be informally polling 1-2 persons about their worship experience and reporting on the feedback they receive.
- c. Church Organ – Purchased in 2008, the organ was repaired at a cost of \$4,638.14.
- d. Estimated in-person + online worship attendance for April:
  - 1) April 3           66
  - 2) April 10       64 (Palm Sunday)
  - 3) April 17       86 (Easter)
  - 4) April 24       66
- 5. Mission Study Team
  - a. The MST announced that the congregational mission study report is nearly complete and will be shared first with the English Commission at the June meeting.
  - b. The chain of review will begin with the English Commission (June-July) followed by the Committee on Ministry (August) and the English Worshiping Community.
- 6. Mei Lun Yuen Housing
  - a. The housing development at 945 Sacramento Street is owned by the Mei Lun Yuen Housing Corporation whose bylaws state that PCC members will be represented on the board. Current board members include Cindy Joe, Winchell Quock, Richard Jann, Alton Chinn, and Li Oi Lung.
  - b. The 40-year mortgage will be paid in full this year.
  - c. The corporation has a 20-year contract with Housing and Urban Development (HUD) to offer Section 8 subsidized rental units.
  - d. Corporation bylaws stipulate that annual budget surpluses must be reinvested in the housing complex such as capital improvements and major maintenance.
  - e. Vacant units are in high demand such that tenants are selected by random drawing and a waiting list is maintained.
  - f. The Cantonese Worshiping Community plans to resume their outreach to the Mei Lun Yuen community after a long layoff during the pandemic.
- 7. Pastor’s Report
  - a. Pastor Don accepted an invitation to serve as an advisor to the Cameron House Governance Action Plan/Board Development subcommittee, along with Rev. Greg Chan.
  - b. Rev. Steve Hong of the Chinese Congregational Church and Pastor Don have arranged for a pulpit exchange on July 24<sup>th</sup>.

8. Treasurer’s Report

	April 2022	Year to Date
Total Receipts (A)	\$16,282.26	\$92,179.85
Total Expenses (B)	\$15,690.24	\$69,701.12
Surplus/Deficit = (A-B)	\$592.02	\$22,478.73

Budget Notes

- 1) Asian Presbyterian Women – The \$7,167.76 received last month for temporary safekeeping has been returned to APW after completing a change in banks.
- 2) One Great Hour of Sharing – We received \$3,171.00 in donations and distributed the funds to the Office of the General Assembly.

## Old Business

### Easing of Safety Restrictions at PCC

- a. First Sunday of In-Person Fellowship – On May 15<sup>th</sup>, the English Worshipping Community opted to meet in Speer Hall instead of the Fellowship Hall to create a buffer zone between the three worshipping communities and allow time to purify the air in the Fellowship Hall between uses.
- b. Follow-up Questions
  - i. When will we return to the Fellowship Hall for Tea-Time? The current spike of Covid infections is a complicating factor.
  - ii. When will tea-time drinks and snacks be allowed?

## New Business

1. Personnel – Interim Pastor’s Compensation for 2022-2023 Contract
  - a. **Action:** The elders approved the financial terms of the 2022-2023 contract proposal for interim ministry.
  - b. **To Do:** Pastor Don’s 2022-2023 contract will be drafted and signed by the personnel committee chairperson, EWC treasurer, and PCC clerk of session prior to final approval by the Committee on Ministry and Pastor Don in early June.
2. Email Click Analysis
  - a. Dave Miller guided the commission through a presentation on usage data of our web pages, email, and embedded links.
  - b. The data generated discussion about the cost (measured by time and effort) and benefit of the various methods of communications including the Saturday email, Rag Sheet and [www.pccsf.org](http://www.pccsf.org).
  - c. The number of subscribers to the EWC email is twice as large as our membership.
  - d. **To Do:** Dave Miller will follow up and share his presentation with the MST. The commission will follow up and discuss a range of questions raised by the data.

## Calendar Dates

June 1	Start of Interim Pastor’s Contract Year 4
June 4	Presentation by Dr. Russell Jeung – “Be Like Water” – Register at <a href="https://www.presbyteryofsf.org/be-like-water-a-faith-response-to-stop-aapi-hate/">https://www.presbyteryofsf.org/be-like-water-a-faith-response-to-stop-aapi-hate/</a>
June 5	Day of Pentecost
June 5	<del>A.E.D. Training</del> - Postponed
June 7	Worship and Nurture Committee
June 12	Pride Sunday, Guest Preacher – Derrick Kikuchi
June 12	Resource Committee
June 12	PCC Session
June 14	Mission and Evangelism Committee
June 18	General Assembly through July 9
June 19	Juneteenth Sunday, Father’s Day, Guest Preacher – Scott Barlow
June 21	English Commission
June 26	Board of Deacons
July 3	Guest Preacher – Rev. Leslie Veen
July 4	Independence Day Holiday Observance
July 5	M&E and W&N Committees

“Empowered by God’s Love Through Christ, We Welcome, Celebrate, and Serve our Community”

July 10	Resource Committee
July 19	English Commission
July 20	Pastor Don’s Birthday
July 24	Guest Preacher – Rev. Steve Hong, Chinese Congregational Church
July 24	Board of Deacons